

JUNIPER RIVIERA COUNTY WATER DISTRICT
MEETING MINUTES
BOARD OF DIRECTORS Thursday July 21, 2022

Board of Directors/Present
Erin D’Orio, President
Jason Chormicle, Vice-President
Charlene Grenier
Waldo Stakes

Staff/Present
Lorrie Steely, General Manager
Lee Logsdon, Director of Operations

CALL TO ORDER/FLAG SALUT/ ROLL CALL – Meeting was called to order at 5:09 pm and roll call was taken, both performed by Erin D’Orio

ANNOUNCEMENT OF RECORDED MEETING/ ROLL CALL – Announcement date recorded meeting.

PUBLIC COMMENTS: The public is invited at this time to address the Board on matters relating to water district business. Comments regarding specific agenda items may also be addressed during the time that the item is before the Board of Directors, with prior notice being given. The Board of Directors at its discretion may impose time limits on the speaker(s). - No public comments.

CONSIDER APPLICANT(S) FOR VACANT BOARD SEAT, APPOINTMENT – Eric Engleman was present in attendance as a member of the public and has expressed interest in filling the vacant seat. Before the appointment is made, Staff recommended that we distribute a second notification to the District customers notifying them of the vacancy.

APPROVE MEETING MINUTES OF THE JUNE 16, 2022 REGULAR BOARD MEETING: **Motion was made by Waldo Stakes, Second was made by Jason Chormicle. Motion passed 4/0.**

APPROVE FINANCIAL REPORT INCLUDING MONTHLY OPERATING EXPENSES:

The monthly financial report was carried over to be discussed at the August 2022 Board meeting.

INFORMATION ITEMS: The following items, announcements and/or reports are presented for information and discussion only:

Operations/Water System Update – Lee Logsdon, Overall System update

+ SCE Issues/Power Failures/Managing Water Levels, Lee Logsdon discussed the recent issues Staff has been experiencing with SCE and irregular power to both Wells 1 & 2. Well 3 had to be used in the past two weeks due to power failure on Well 1. Staff had our electrician American Electrical Services on site at Well 1 & Well 2 to inspect and verify none of the issues are a result of our equipment, which was confirmed. A generator was rented and kept for a week while Staff worked with SCE to identify and resolve the irregular power issues. Lorrie Steely made contact with SCE’s Government Affairs and the matter was escalated to Power Quality Department Engineer Chris Dosey. It took a week’s time, but on July 22 a capacitor bank was found to be faulty and it was replaced. Power consistency has returned and (knock on wood) we have not had power irregularities since that time.

- District Business/General Managers Update – Lorrie Steely
 - + Marijuana issues-water consumption update – no new activity, please stay cognizant it is grow season.
 - + Direct Deposit for employees is still in the works, pending answers, should have results by next month.
 - + District Directors are on the ballot for election this year, all 4 existing seats are up for election. There will be paperwork that needs to be filed, Staff is working with the Registrar’s of Voters office and will prepare documents and let Director’s know when to come in and sign.

GRANT UPDATES

+ Demonstration Garden – Edible Garden Grant Update: June 15, awarded \$17,500 the work will be scheduled to be done in the fall when weather is cooler and planting time is optimum.

+ IRWMP Grant Update: Grant Status: Approved \$250,000 Nov 2021, Amendment to increase funding to \$377,000 based on changes identified during preliminary implementation.

Well 3 Profiling: & possible remediation based on profile findings, profiling complete, report received from Besst Environmental. The profiling report has been completed and the well is not a viable candidate for remediation. There is arsenic and fluoride geologically located throughout the entirety of the well. Staff will investigate alternative possibilities for the funding from this grant.

PRV Stations: Priority for Rebuilding/Replacing PRV Stations has been identified. Staff has determined that all the PRV stations along Milpas should be replaced. This is a change to the original scope of work, and has required an amendment with the Department of Water Resources. Completion date for this scope of work was moved out in order to perform this phase of the project in the fall/winter and avoid having the system down when we are already taxed due to summer heat. Staff has discussed this matter with our contractor and determined the work will be scheduled in October or November 2022.

+ State Water Resources Control Board Grant: Generator Program: Status of application is still pending. Staff received a call from Cal Rural Water Association on Friday June 6th, the State of CA has approved our application to go to the implementation phase. We should get an answer this month.

+ Prop 1 Grant (NV-5 James Nolte/Sac State): Preliminary Engineering Report draft under review, pending revisions based on comments before second draft review.

NEW BUSINESS:

Discuss findings of Finance Committee Meeting: Based on the discussion at the Finance Committee meeting Staff recommends implementing a multi-year plan including pre-set, annual increase of the monthly service rates. First rate increase to be set for fiscal year 2022-2023 and implemented Sept 1, 2022. Each year thereafter service rate increases to be fixed at \$3 per year for the following 2 fiscal years and implemented September 1 of 2023 and again September 1st of 2024. Staff will place legal ad for Public Hearing to be held at August Board Meeting and publish in Quarterly Newsletter to be distributed with next billing on July 31st.

Discuss/consider increasing cost for new meter by-in, comparison of initial cost vs long term lifetime cost expectancy. Staff discussed that the total cost over the lifetime of the residence must include annual increased consumption, added load cost for power as well as increased system maintenance and operations costs. Total of 8 meters were sold during fiscal year 2021-2022. Meters requests confirmed as of July this year are already 3. Staff and Board discussed property sales and possible projections for 2022-2023 of meter sales. Board members discussed possibly increasing proposed cost to \$12,500. Staff will place legal ad for Public Hearing to be held at August Board Meeting and publish in Quarterly Newsletter to be distributed with next billing on July 31st.

ACTION ITEMS:

- Approve Resolution authorizing staff to implement Direct Deposit for employees: First Foundation Bank. Carried over to the August Board meeting, pending finalization of documents from FFB.
- Approve Resolution for collection of Bond Debt by San Bernardino County Tax Collector's Office for tax year 2022-2023 – Motion was made by Jason Chormicle; Second was made by Charlene Grenier, motion passed 4/0
- Approve Resolution for collection of Standby Fees by San Bernardino County Tax Collector's Office for tax year 2022-2023; Motion was made by Jason Chormicle; Second was made by Charlene Grenier, motion passed 4/0
- Approve Engagement of Messner & Hadley LLC for 2021-2022 Fiscal Audit – Motion was made by Waldo Stakes, Second was made by Jason Chormicle, motion passed 4/0
- ADJOURN: Motion to adjourn the July 2022 Board of Directors Meeting was made by Charlene Grenier, Second by Waldo Stakes. The meeting was adjourned at 6:55pm

Board
Sec'y
Lorne L. Steady

Approved: _____

Lorne L. Steady

08.18.2022